



Application for Village Utility Services

Service Address: _____ Start Date: _____

Account # _____ Deposit: _____ Paid Date: _____

Name(s) on this Service Account: _____

Account Billing Address: _____

Village/City: _____ State: _____ Zip: _____

Phone Number: _____ Cell Phone: _____

Email Address: _____

Last 4# of Social Security: _____ Driver's License # _____

Have you ever had an account with the Village of Ashley? Yes _____ No _____

Previous Name(s): _____

Is this a rental property? Yes _____ (If Yes, please complete section below) No: _____

Landlord/Owner Name(s): _____

Business Name: (If applicable) _____

Billing Address for Landlord: _____

Village/City: _____ State: _____ Zip: _____

Work Phone: _____ Cell Phone: _____

Email Address: _____

If a rental property, the owner of the property agrees to pay any unpaid balances left by tenant before another account on the service address can be opened.

Initial: _____ Date: _____

PLEASE READ & COMPLETE PAGE 2

If a rental property, do you, as the owner, allow renters to make payment arrangements?

Yes: _____ No: _____

FOR OFFICE USE ONLY

New Account # _____ Starting Meter Read: _____



Application for Village Utility Services

Conditions of Application for Water, Sewer and Trash Services

The signed Application for Water/Sewer Service shall constitute a contract between the parties upon acceptance by the Village of Ashley and shall remain in force until terminated by request of the property owner or Village of Ashley.

Water/Sewer/Trash service purchased from the Village of Ashley will be purchased at rates set by the Village of Ashley. The property owner shall pay a monthly bill based upon the number of gallons processed and for weekly trash service. The property owner shall be liable to pay for the service to their premises, and the service is furnished to the premises by the Village only upon the condition that the owner of the premises is liable therefore to the Village.

A utility deposit of \$100.00 is due before water will be turned on.

This deposit will be refunded once the account has been closed and the account is paid in full, or applied to any remaining balance after account closure.

Meter readings are read by the 7th of each month. These readings are used to calculate the consumption of water in gallons. The sewer and water rates are based on this calculation. The bills are prepared, including Water, Sewer, Garbage and Improvement Fees. Mailed out on the 1st of the following month, and are due by the 15th of that month by 4:00 p.m., after which, a 10% late fee is added to the bill and notice of disconnect is mailed. Water service will be disconnected approximately 10 days after such notice. A reconnection fee of \$35.00 during business hours and \$50.00 after business hours must be paid in addition to the balance to restore services. There is a \$36.00 fee for returned checks.

The cost of all repairs, replacements, and maintenance of any plumbing from the building water service (not including the meter & meter valves) up to but not including the curb stop, and from the building sewer up to the Village's main sewer line (including the connection to the main sewer line), including thawing frozen pipes, shall be borne entirely by the owner of the premises affected.

Costs of repair and replacement of meters sized 1" and smaller, meter valves, and curb stops are the responsibility of the Village, unless damaged by the occupant of the premises, in which case the occupant/owner shall be responsible for all costs. The property owner is responsible for all costs associated with meters over 1" in size.

If this account becomes delinquent, we may share your information with third party collection services for cost recovery purposes.

I / We have read and agree to the Conditions of Application for Service as printed with this application,

Owner Signature(s): _____ Date: _____

Owner Signature(s): _____ Date: _____

Both parties must sign if this account is jointly entered by Property Owner & Renter

Renter Signature(s): _____ Date: _____

Renter Signature(s): _____ Date: _____

What will my utility bill look like?

VILLAGE OF ASHLEY
3 N. HARRISON ST PO BOX 361
ASHLEY, OH 43003

ADDRESS SERVICE
REQUESTED

John Q Public
123 Anywhere
Ashley, OH 43003

Your Account Number,
Please include with your payment

Account Number	BILL NUMBER	BILLING DATE	AFTER DUE DATE	DUE DATE	TOTAL DUE	
00X-00XXXXX-X		8/23/2024	\$143.74	9/15/2024	\$130.67	
Service Period		Days	Location		Service	Amount
7/1/2024 - 8/1/2024		31	00X 00XXXXX		WATER SEWER GARBAGE WIMPROVEMENT FE SIMPROVEMENT FE	\$43.56 \$30.12 \$19.99 \$23.00 \$14.00
Service Address						
13 VINE ST.						
Meter Number	Current	Previous	Usage			
661010XXX 661010XXX	863530 863530	859960 859960	3570 3570			
Current:					\$130.67	
Previous:					\$0.00	
Total Due:					\$130.67	

Meter serial number,
duplicate lines for
water & sewer usage

Current & Previous
Monthly Meter Readings

Calculated Gallons of
Water & Sewage Used

BILLS ARE DUE ON THE 15TH OF EACH MONTH BY 4PM, OR A 10% LATE FEE IS ADDED TO THE TOTAL BALANCE.
IF YOUR BILL IS NOT PAID BY 10AM ON THE 26TH OF THE MONTH, SERVICE WILL BE DISCONNECTED.
IF YOU HAVE ANY QUESTIONS REGARDING YOUR WATER UTILITY BILL:
PLEASE CONTACT THE VILLAGE OF ASHLEY WATER DEPARTMENT AT 740.747.2889 EXT. 2

PLEASE CUT & RETURN BOTTOM WITH PAYMENT

Account Number	BILL NUMBER	LOCATION	BILL DATE	AFTER DUE DATE	DUE DATE
00X-00XXXXX-X		00X 00XXXXX	8/23/2024	\$143.74	9/15/2024
					TOTAL DUE
					\$130.67
					Amount Paid

John Q Public
123 Anywhere
Ashley, OH 43003

VILLAGE OF ASHLEY
3 N. HARRISON ST PO BOX 361
ASHLEY, OH 43003

Service Charge Explanations:
WATER – Charge for water used
SEWER – Charge for Sewer used
GARBAGE – Trash pickup service
WIMPROVEMENT FE & SIMPROVEMENT FE -
These fees are to build-up funds in order to help pay to improve water supply and sewage treatment infrastructure, these projects costs millions and are necessary to replace aging pipes and equipment